

HARBERTON PARISH COUNCIL

Ordinary meeting of Harberton Parish Council
at 7.30pm on Tuesday 9th July 2024 at Harberton Parish Hall

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.
Members of the public and press are welcome to attend the meeting.

Public Session

Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself.

Agenda

1. Apologies

2. Declaration of Interests

- 2.1. Register of Interests To remind cllrs of the need to update their register of interests if any had changed.
- 2.2. Declaration of interests For cllrs to declare any interests (nature and scope) on items on the agenda.

3. Reports for information from:

- 3.1. County Councillor
- 3.2. District Councillor

4. Minutes

- 4.1. Consider approval of the minutes of the Ordinary Meeting of Harberton Parish Council on 11th June 2024*
- 4.2. Review the draft minutes of the Harberton Parish Council Finance Committee meeting of 2nd July 2024*

5. Report Matters Arising from the Minutes *Not otherwise on the agenda and for information only*

- 5.1. Harberton Devon Air Ambulance clearance area sign (Clerk)
- 5.2. Snow Warden registration and training (Clerk)
- 5.3. Parish Lengthsman (Clerk)
- 5.4. Emergency Directory (Cllr Paine/Clerk)
- 5.5. New Parish Council Bank Account (Clerk)

6. Co-option of Parish Councillors

7. Planning

- 7.1. Consideration of planning applications
 - 7.1.1. 1766/24/LBC Listed Building Consent for proposed replacement & repair of external colonnade roof canopy on South East corner only belonging to Dundridge Grange, replacement of non historic french doors & casement window at ground floor kitchen level at Dundridge Grange Harberton
 - 7.1.2. 1875/24/VAR Application for variation of condition 4 (Access Track) & 5 (Drainage) of planning consent 1812/23/VAR at Moore Farm, Harberton
- 7.2. Receive a report on planning or appeal decisions
- 7.3. Receive a report on enforcement cases (for information only)

8. Monthly reports

- 8.1. Finance Committee update
- 8.2. Community Land Trust update
- 8.3. Sustainable Harbourne Valley update
- 8.4. Neighbourhood Plan update
- 8.5. Harberton Playing Field Association (HPFA)
- 8.6. Harbertonford Play Area
 - 8.6.1. Harbertonford Play Area Action Committee (HPAAC) Update
 - 8.6.2. Receipt of Annual Allianz Play Area Inspection Report
- 8.7. Clerk's update
 - 8.7.1. Hearing Loops Consideration of response from village and parish halls
 - 8.7.2. Annual Tree Survey Update
 - 8.7.3. Parish Council Domains Helper Service Event on gov.uk domains Update
 - 8.7.4. TRAYE update
 - 8.7.5. Review of Finance Regulations

9. Flood resilience in Harberton Parish *update and discussion following the Parish Council's agreement to forward questions from residents to the owner of land north of Screw Lane*

- 10. Community Benefit Fund Grants** *Consideration of the finance committee's recommendations on grants:*
- 10.1. Harberton Parish Hall: Improving surface of Harberton Parish Hall car park by spreading gravel
 - 10.2. Harbertonford Repair of Benches
 - 10.3. Harbertonford Football Club: Replacement of clubhouse fire exit door
- 11. PCC Grant graveyard maintenance 2024/25** *Consideration of grant requests from St Peter's Church and St Andrew's Church*
- 12. Harbertonford Play Park Lease**
- 12.1. Consideration of proposed draft lease
 - 12.2. Consideration of Declaration by tenant that Sections 24 to 28 of the Landlord and Tenant Act 1954 are no to apply to a business tenancy
 - 12.3. Registering the lease at the Land Registry Consideration of actions necessary
- 13. Neighbourhood Plan Chapter Review*** *To provide feedback on the draft Renewable Energy chapter of the Neighbourhood Plan*
- 14. Correspondence**
- 14.1. **20240619 JB Planning Enforcement Case – 0 28074** *For consideration*
 - 14.2. **20240624** Support for councillors on climate and nature *For information.*
 - 14.3. **20240625 Harberton flood Sept 2023** *For consideration*
- 15. Finance**
- 15.1. Consideration of recommendations of the Finance Committee
 - 15.1.1. Recommendation on reserves
 - 15.1.2. Recommendation on reserves policy
 - 15.1.3. Recommendation on payment of Clerk's overtime
 - 15.2. Notice of income and expenditure since last meeting.
 - 15.3. To consider payments as per the July payment schedule*
- 16. E-Circulars for information** including Citizens Advice South Hams, Climate Change and Biodiversity Emergency, Devon Communities Together, Devon County Council Community News Round-up, Devon Home Choice, Emergency Planning newsletter, Green Lanes Environmental Action Movement (GLEAM), Harberton Village Email, Healthwatch Devon, Information Commissioners Office, One Devon NHS Integrated Care Board, Parish Online, Rural Services Network, SLCC Membership, South Hams Society.
- 17. Matters at the discretion of the Chairman:** Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.
- 18. Date and location of next ordinary meeting**

**indicates papers are provided.*