

## **HARBERTON PARISH COUNCIL**

Ordinary meeting of Harberton Parish Council  
at 7.30pm on Tuesday 11<sup>th</sup> June 2024 at Harbertonford Village Hall

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.  
Members of the public and press are welcome to attend the meeting.

### **Public Session**

Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Members of the public may not take part in the Parish Council meeting itself.

### **Agenda**

#### **1. Apologies**

#### **2. Declaration of Interests**

- 2.1. Register of Interests To remind cllrs of the need to update their register of interests if any had changed.
- 2.2. Declaration of interests For cllrs to declare any interests (nature and scope) on items on the agenda.

#### **3. Reports for information from:**

- 3.1. County Councillor
- 3.2. District Councillor

#### **4. Minutes** Consider approval of the following minutes:

- 4.1. Minutes of the Annual Meeting of Harberton Parish Council on 14<sup>th</sup> May 2024\*
- 4.2. Minutes of the Ordinary Meeting of Harberton Parish Council on 14<sup>th</sup> May 2024\*

#### **5. Report Matters Arising from the Minutes** *Not otherwise on the agenda and for information only*

- 5.1. Harberton Devon Air Ambulance clearance area sign (Clerk)
- 5.2. Snow Warden registration and training (Clerk)
- 5.3. Parish Lengthsman (Clerk)
- 5.4. Emergency Directory (Cllr Paine/Clerk)
- 5.5. New Parish Council Bank Account (Clerk)

#### **6. Co-option of Parish Councillors**

#### **7. Planning**

- 7.1. Consideration of planning applications
  - 7.1.1. 0464/24/FUL Retrospective Planning Application for the Formation of Field Entrance, Relocation of existing Shipping Container & Removal of Hedge at Winsland House Farm, Dartington
- 7.2. Receive a report on planning or appeal decisions
- 7.3. Receive a report on enforcement cases (for information only)

#### **8. Monthly reports**

- 8.1. Finance Committee update
- 8.2. Community Land Trust update
- 8.3. Sustainable Harbourne Valley update
- 8.4. Neighbourhood Plan update
- 8.5. Harberton Playing Field Association (HPFA)
- 8.6. Harbertonford Play Park
  - 8.6.1. Update from Harbertonford Play Area Action Committee (HPAAC)
  - 8.6.2. Renewal of lease with Exeter Diocese *Consider response to query on which solicitor the Parish Council will be using.*
- 8.7. Clerk's update

#### **9. Flood resilience in Harberton Parish**

- 9.1. Spending against Devon Emergency Resilience Fund Grant\* *Update*
- 9.2. Parish Council response to letter from Harberton residents\* *For consideration*
- 9.3. Reference to flooding in Harberton Parish Neighbourhood Plan *For consideration*

#### **10. Annual Tree Survey**

- 10.1. Tree survey scope (Cllr Bowley) *Consideration of expanding the scope of the annual survey*
- 10.2. Appointing a contractor *Consideration of quotation and budgeting for increased scope above, if agreed*

11. **Neighbourhood Plan Chapter Review\*** *To provide feedback on the draft Environment chapter of the Neighbourhood Plan*
12. **Totnes Rural Area Youth Engagement Project** *To receive update and consider response to the decision of TRAYE's Board of Trustees*
13. **Document review**
  - 13.1. HR Policies
    - 13.1.1. NALC Grievance Policy and Procedures\* *for consideration*
    - 13.1.2. NALC Disciplinary Policy and Procedures\* *for consideration*
    - 13.1.3. Consideration of any additional HR policies required
  - 13.2. Documents for review at future meetings *update*
14. **Correspondence**
  - 14.1. 20240513 Free Tree Schemes and Support for Woodland Creation *For consideration*
  - 14.2. 20240515 #20 2024 DALC E-bulletin *For information*
  - 14.3. 20240522 #21 2024 DALC E-bulletin *For information*
  - 14.4. 20240522 Recent Flooding across Devon *For consideration*
  - 14.5. 20240605 #23 2024 DALC E-bulletin *For consideration*
15. **Finance**
  - 15.1. Notice of income and expenditure since last meeting.
  - 15.2. To consider payments as per the June payment schedule\*
16. **E-Circulars for information** including Citizens Advice South Hams, Climate Change and Biodiversity Emergency, Devon Communities Together, Devon County Council Community News Round-up, Devon Home Choice, Emergency Planning newsletter, Green Lanes Environmental Action Movement (GLEAM), Harberton Village Email, Healthwatch Devon, Information Commissioners Office, One Devon NHS Integrated Care Board, Parish Online, Rural Services Network, SLCC Membership.
17. **Matters at the discretion of the Chairman:** Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.
18. **Date and location of next ordinary meeting**

*\*indicates papers are provided.*