

## **HARBERTON PARISH COUNCIL**

Agenda for the ordinary meeting of Harberton Parish Council at 7.30pm on Tuesday 8<sup>th</sup> February 2022 at Harbertonford Village Hall.

The Parish Council's COVID-19 Risk Assessment will apply. Please read this in advance of attending and take the relevant actions: <https://www.harbertonparishcouncil.org/covid-19-risk-assessment-for-meetings/>

### **Public Session**

#### **Agenda**

<b>1. Apologies</b>
<b>2. Declaration of Interests</b> 2.1. <u>Register of Interests: Cllrs are reminded of the need to update their register of interests.</u> 2.2. <u>To declare any interests (nature and scope) on items on the agenda.</u>
<b>3. Reports</b> for information from: 3.1. <u>County Councillor</u> 3.2. <u>District Councillor</u>
<b>4. Co-option of Parish Councillors</b> To co-opt a Parish Councillor to one vacancy on the Parish Council
<b>5. Minutes</b> Consider approval of the minutes of the Ordinary Meeting of Harberton Parish Council 11th January 2022
<b>6. Report Matters Arising from the Minutes</b> for information only 6.1. <u>Harberton Devon Air Ambulance clearance area sign</u> (Clerk) 6.2. <u>Packs Close Parking Letter</u> (Cllr Bowley) 6.3. <u>Harberton bus shelter repair</u> (Cllr S.Hockings and Croft) 6.4. <u>A381 – Speed Indicator Device proposal</u> (Clerk) 6.5. <u>Bottle Bank</u> (Clerk) 6.6. <u>Abandoned Car HARBERTONFORD</u> (Clerk) 6.7. <u>Flood warden</u> (Clerk) 6.8. <u>Bolt on basketball backboard</u> (Cllr Waite) 6.9. <u>Broadband Champion update</u> (Clerk)
<b>7. Planning</b> 7.1. <u>Consideration of planning applications</u> 7.1.1. <u>4575/21/HHO</u> and <u>4576/21/LBC</u> Householder application and listed building consent for demolition and replacement of two storey and single storey extension to north elevation, demolition and replacement of single storey extension to west elevation and associated internal and external works, demolition of outbuildings and construction of single replacement outbuilding at Winsland House Farm, Dartington 7.1.2. <u>0152/22/HHO</u> and <u>0153/22/LBC</u> Householder application and listed building consent to rebuild existing damaged conservatory, internal configuration and alterations including installation of woodburners and mechanical extractor, replacement French doors and various glazing panels and windows at Dundry Grange, Harberton 7.2. <u>Consideration of planning appeals</u> 7.2.1. <u>APP/K1128/W/21/3284914</u> Proposed single storey extension including demolition and replacement of existing roof structure, demolition of existing utility, storage and outbuildings. Replacement with single storey structure, extension to form new utility and garage spaces, new access to existing track and other associated landscaping works at Woodcourt Farm Woodcourt Road, Harbertonford 7.3. <u>Receive a report on planning or appeal decisions</u> 7.4. <u>Receive a report on enforcement cases (for information only).</u>
<b>8. Monthly reports</b> 8.1. <u>Finance Committee update</u> 8.2. <u>Community Land Trust update</u> 8.3. <u>Sustainable Harbourne Valley update</u> 8.4. <u>Neighbourhood Plan update</u> 8.5. <u>Harberton Playing Field Association (HPFA) update</u> 8.6. <u>Clerk's update</u>
<b>9. Harbertonford Playpark</b> 9.1. <u>Update on park improvements</u> 9.2. <u>Consider inspection reports (If received)</u>
<b>10. Community Benefit Fund Application: Devon Dashing Dukes</b> Receipt of additional information on application for consideration
<b>11. Community Shop</b> Consideration of Parish Council support
<b>12. Parking in Harbertonford</b> 12.1. <u>Receive report on parking in Harbertonford</u> (Cllrs Bowley and Waite) 12.2. <u>Parking issues at Harbertonford Primary School*</u> 12.3. <u>Community Benefit Fund application for hard standing at Harbertonford Football Club*</u> Early consideration of grant due to exceptional circumstances

<p><b>13. Monkey Oak Lane Maintenance</b> To consider actions on work on the green lane from Harberton to Harbertonford at the end of Monkey Oak Lane</p>
<p><b>14. Annual Review of GDPR Policy Documents</b> Part 1 and Part 2 For consideration*</p> <p>14.1. <u>Information and Data Protection Policy</u></p> <p>14.2. <u>Subject Access Request Form</u></p> <p>14.3. <u>Data Breach Reporting Form</u></p> <p>14.4. <u>Document Retention and Disposal Policy</u></p> <p>14.5. <u>HPC Retention of Documents Appendix A</u></p> <p>14.6. <u>HPC General Privacy Notice</u></p> <p>14.7. <u>HPC Staff, Councillors and Role Holders Privacy Notice</u></p>
<p><b>15. Maintenance and Lengthsman Services*</b> For consideration of Parish Council actions</p>
<p><b>16. Correspondence*</b></p> <p>16.1. <b><u>20220113 Woodland Creation Project Consultation - Harberton</u> For consideration</b></p> <p>16.2. <b><u>20220118 Various: Waste, Bus Shelter, Abandoned Vehicle Bus Turning Circle Sign</u> For consideration</b></p> <p>16.3. <b><u>20220124 An opportunity to end off-roading on green lanes</u> For consideration</b></p> <p>16.4. <u>20220124 Parked Van</u> For information</p> <p>16.5. <u>20220124 SWW to lower water pressure in Harberton with mains pressure reducing valve</u> For information.</p> <p>16.6. <b><u>20220126 You are invited to our free online event to hear about the CSPs work</u> For consideration</b></p> <p>16.7. <b><u>20220126 Tackle climate change at a local level</u> For consideration</b></p> <p>16.8. <b><u>20220202 Emergency Tree Fund Offer &amp; Resources for Planting</u> For consideration</b></p>
<p><b>17. Finance</b></p> <p>17.1. <u>Reserves Policy*</u> For consideration</p> <p>17.2. <u>Notice of income and expenditure since last meeting.</u></p> <p>17.3. <u>To consider payments as per the February payment schedule*</u></p>
<p><b>18. E-Circulars for information</b>, including Citizens Advice South Hams, Climate Change and Biodiversity Emergency, Devon Communities Together, Devon County Council Community News Round-up, Devon Home Choice, Emergency Planning newsletter, Green Lanes Environmental Action Movement (GLEAM), Harberton Village Email, Healthwatch Devon, Information Commissioners Office, Rural Services Network, SLCC Membership, Torbay and South Devon NHS Foundation Trust.</p>
<p><b>19. Matters at the discretion of the Chairman:</b> Councillors' reports and items for future agendas Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.</p>
<p><b>20. Date of next ordinary meeting</b></p>

\*indicates papers are provided.